**Volunteer role description**

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| **Name of role** |  |
| **Purpose of role[[1]](#footnote-1)** |  |
| **Reporting to[[2]](#footnote-2)** |  |

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| **Tasks**  |
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If there are any other things that you would like to do to help, please have a word with the person you report to, or an activity or project leader.

1. For this, please think of the real purpose not just the immediate one, e.g. if you are on the coffee rota, the immediate purpose is to make coffee but the underlying purpose may be to offer hospitality so that the activity is welcoming and inclusive. [↑](#footnote-ref-1)
2. Who is in charge of this team or who do you go to if you need support or advice? You may want to use less formal language, E.g. ‘supported by’, ‘referring to’ etc [↑](#footnote-ref-2)