

## Doing a risk assessment

This flowchart takes you through the process of doing a risk assessment.

## **Activity** Hazards ■ What is the activity you are ■ What hazards relate to the assessing? activity? People ■ Who might be harmed? ■ How might they be harmed? **Evaluate Risks** ■ How likely are the risks to happen? ■ How severe would the outcome be? Record and Act **Decide Precautions** ■ Record any significant ■ What will you do to eliminate information about the risks risks? and precautions you have put ■ If you can't eliminate risks, in place how will you reduce them? Review

■ At least annually

■ If there is an accident ■ If the law changes

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